

CONFIRMATION OF VOTING DELEGATE(S)

Please complete this form and the Registration Form (see reverse) and return them, along with payment of your registration fee, to SAMA.

1st Voting Delegate:

(Name of Delegate)

Has been appointed by:

Municipal Council

to attend SAMA's 2019 Annual Meeting as its voting delegate.

Signed by
(Mayor, Reeve, Clerk or Administrator)

2nd Voting Delegate:

(Name of Delegate)

Has been appointed by:

Municipal Council

to attend SAMA's 2019 Annual Meeting as its voting delegate.

Signed by
(Mayor, Reeve, Clerk or Administrator)

**MAIL COMPLETED FORMS AND
PAYMENT OF REGISTRATION FEE TO:**



sama

SASKATCHEWAN ASSESSMENT
MANAGEMENT AGENCY

#200 - 2201 - 11th Avenue
Regina SK S4P 0J8

INFORMATION SESSIONS IN DETAIL

TECHNOLOGY REVIEW.....

SAMA began work on our Technology Infrastructure (TI) Program back in 2014 with the goal to implement new technologies, streamline our processes and radically increase the number of property inspections we could complete per year.

In this session we'll review some of the recent technological improvements SAMA has implemented, including our new website and the MySAMA portal. We'll also be looking ahead to improvements we have planned for later in 2019, including an upgrade to our SAMAView application.

KEYNOTE SPEAKER - DOUG GRIFFITHS - EVERYTHING IS ABOUT TO CHANGE.....

Doug Griffiths is the President and CEO of 13 Ways, Inc., a company he founded to provide consultation to struggling North American communities. He is co-author of the book 13 Ways to Kill Your Community. In his keynote address, "Everything is About to Change," Doug offers a knowledgeable look at changing technology, global economics, cultural shifts, and what these developments mean for communities and their leadership.

Q&A SESSION.....

This Q&A session will provide delegates with a venue to ask questions and make comments to the SAMA Board on any assessment related matter that they would like to bring forward for the Board's consideration and response. The SAMA Board is interested in hearing your views about any topics related to the assessment system in Saskatchewan, which could include the upcoming 2021 Revaluation, SAMA's 2018-2021 strategic directions or the future of assessment in the province. SAMA will be utilizing Slido technology, which will allow delegates to submit questions for the Board from their smart phones during the annual meeting, as well as being able to ask questions directly from the floor.

2021 REVALUATION TRENDS - FIRST LOOK.....

SAMA is committed to providing information to the public well in advance of the 2021 Revaluation, allowing municipalities and government time to anticipate and plan for any changes to assessed values. This session will detail the preliminary trend information regarding the upcoming revaluation and outline the expected changes to assessed values in 2021.

VOTING REGULATIONS

Upon payment of any fee required, each municipal council may register two (2) voting delegates to attend the annual meeting. There is no requirement that the voting representative(s) from a municipality needs to be an elected representative. Municipalities are welcome to appoint an elected or non-elected person from their jurisdiction as their voting representative(s).

A voting delegate must be named in advance of the meeting as a designated voting delegate. A voting delegate must submit to SAMA a written declaration signed by a mayor, reeve, clerk or administrator of a municipality confirming that they have been appointed by that municipal council to attend the SAMA Annual Meeting as a voting delegate.

Other local government officials and non-elected representatives may be appointed by the council as non-voting participants. They may participate in discussions, but do not have voting privileges.

There is no proxy voting.



sama

SASKATCHEWAN ASSESSMENT
MANAGEMENT AGENCY

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Fax: 306-924-8070

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Regina SK S4P 0J8

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sama

SASKATCHEWAN ASSESSMENT
MANAGEMENT AGENCY

INNOVATION AND IMPROVEMENT



**2019
ANNUAL
MEETING**



**DELTA
HOTELS**

MARRIOTT

REGINA



APRIL 10, 2019

CHAIR'S MESSAGE



The Saskatchewan Assessment Management Agency (SAMA) would like to invite you to our 2019 Annual Meeting, taking place in Regina on Wednesday, April 10, 2019 at the Delta Hotel in Regina.

The theme of SAMA's 2019 Annual Meeting is "Innovation and Improvement," and will focus on the ways SAMA is using technology to strengthen our ability to deliver to our clients the quality service they expect from SAMA.

The 2019 SAMA Annual Meeting will also provide a forum for delegates to discuss SAMA's 2018-2021 Strategic Directions and provide the opportunity to debate submitted resolutions and consider strategies for the future. As Chair, I will provide the annual report from the Board of Directors.

SAMA is pleased to welcome as our keynote speaker, Doug Griffiths who is the President and CEO of 13 Ways, Inc., a company he founded to provide consultation to struggling North American communities. He is co-author of the book 13 Ways to Kill Your Community. In his keynote address, **"Everything is About to Change,"** Doug offers a knowledgeable look at changing technology, global economics, cultural shifts, and what these developments mean for communities and their leadership.

The 2019 Annual Meeting will offer three additional information sessions:

1. Technology Review
2. Q&A Session with the SAMA Board of Directors
3. 2021 Revaluation Trends – First Look

As in past years, SAMA is offering a half day training session specifically geared to administrators. Elected officials are welcome to attend the training session as well, but the content will be geared more towards administrators. The 2019 training session will be focused on SAMA's upcoming MySAMA portal. More information on the session can be found in this brochure. The session will run from 1:30 pm to 4:30 pm on April 9, 2019, the day before SAMA's Annual Meeting, and will be held in the Umbria Room at the Delta Hotel in Regina.

We look forward to the participation of all municipalities and local government organizations at the April 10th Annual Meeting. In partnership with our clients and stakeholders, SAMA can continue to innovate and improve assessment policies and practices and enhance the services we provide.

Myron Knafelc
Chair, Board of Directors

SAMA 2018 ANNUAL MEETING AGENDA

INNOVATION AND IMPROVEMENT.....

8:15 a.m. Registration

9:30 a.m. Opening and Welcome
Annual Meeting Chair, John Wagner
Minister of Government Relations,
Warren Kaeding
Regina Mayor, Michael Fougere
SAMA Chair, Myron Knafelc

9:45 a.m. SAMA Chair
Annual Report from the Board of Directors

10:00 a.m. Irwin Blank, SAMA Chief Executive Officer
Progress Report
Todd Treslan, Managing Director,
Assessment Services
Assessment Services Update
Mathew Ratch, Managing Director, Finance
Review of SAMA's 2018 Audited Financial Statements

10:45 a.m. Coffee Break

11:00 a.m. Technology Review

11:45 p.m. Lunch

12:45 p.m. Keynote Speaker – Doug Griffiths – Everything is About to Change

1:45 a.m. Plenary Information Session
Q&A Session

2:15 p.m. Plenary Information Session
"2021 Revaluation Trends – First Look"

2:30 p.m. Assessment Jurisdiction Updates
SAMA
City of Prince Albert
City of Regina
City of Saskatoon
City of Swift Current

3:00 p.m. Resolutions

3:15 p.m. Prize Giveaway and Adjournment

ADMINISTRATOR TRAINING SESSION

MYSAMA ADMINISTRATOR TRAINING SESSION.....

SAMA is offering a half day training session specifically geared to administrators.

The session will run from 1:30 pm to 4:30 pm on April 9, 2019, the day before SAMA's Annual Meeting, and will be held in the Umbria room at the Delta Hotel.

This year, the training session will be focused on SAMA's upcoming MySAMA portal. MySAMA is a secure online portal that will allow municipalities to submit maintenance information to SAMA online and access completed maintenance packages to download and use. You will also be able to view a dashboard that tracks the status of your maintenance. In addition, it will provide the general public an easy to use sales verification form to streamline the work SAMA does verifying sales.

The training session will provide an introduction and overview of MySAMA, train administrators on how to use the portal, and any administrator in attendance at the session will be among the first group given access to use the portal for their maintenance.

There is no additional cost for the training session above the registration fee for the Annual Meeting. For those not able to attend the Annual Meeting, and wish to only attend the administrator training session, it is still free of charge, but SAMA asks that you still register for the training session.

Elected officials are welcome to attend the training session, but the content will be geared more towards administrators.

When returning your completed registration form for the Annual Meeting, please indicate if you plan on attending the training session and let SAMA know if you are the main person in your municipality who submits maintenance to the Agency.

For more information on the MySAMA portal, please see the MySAMA section on SAMA's website (www.sama.sk.ca).

REGISTRATION FORM

Please complete this form and the Confirmation of Voting Delegate form (see reverse) and return them, along with payment of your registration fee, to SAMA.

Name(s)	Voting Delegate*	Non-Voting Participant**	Attending administrator training
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

REPRESENTING:

(Municipality) _____

BUSINESS ADDRESS:

Please identify the person that is attending the administrator training session on April 9, 2019, from 1:30pm-4:30pm that is responsible for submitting maintenance requests to SAMA:

Note: You do not have to attend the Annual Meeting to attend the training session at no cost.

REGISTRATION FEE:

Until March 31: \$75 per person (GST included)
After March 31: \$85 per person (GST included)

There is no additional cost to attend the administrator training session.

Please make cheques payable to the Saskatchewan Assessment Management Agency.

Please indicate who and what type of dietary restrictions (if applicable):

A block of hotel rooms has been set aside at the Delta Hotel. Rooms can be booked by contacting the hotel at 1 800-209-3555 and referencing SAMA.

*A voting delegate is a person named by the municipal council and must complete the confirmation form on the reverse side. Municipalities can name up to two (2) voting delegates.

**A non-voting participant must be appointed by a municipal council or invited by the board as a representative of a group or organization interested in assessment matters.