How To Use This Cost Guide

Structure
Nine chapters follow the Preface:

- Chapter 1 provides an overview including definitions.
- Chapter 2 covers urban land valuation.
- Chapter 3 outlines the valuation procedures for improvements in general.
- Chapters 4 to 6 provide details on residential improvements.
- Chapters 7 to 9 outline the valuation of specific types of commercial improvements.

Each chapter is divided into subjects which are identified in the center of the page header, just below the chapter title.

Locating a Subject
Each subject has a two-digit number located in the upper right corner of the page header. This number is the easiest way to locate a subject. Use the Table of Contents or the Subject Index, which are located at the beginning of the Guide.

Availability
Printed copies of the Guide may be obtained for a fee. Portions of the Guide that can be posted under license granted by and with permission of Marshall & Swift/Boeckh are also available on the SAMA web site (www.sama.sk.ca).

To make this Guide as valuable and current as possible, assessment appraisers are encouraged to provide SAMA with ongoing feedback and suggestions for improvement. The Guide will be updated on a periodic basis with amendments supported or initiated by SAMA.

To obtain printed copies or to forward feedback and suggestions for amendments, please contact:

Technical Standards and Policy Division
Saskatchewan Assessment Management Agency
200 – 2201 – 11th Avenue
Regina, Saskatchewan, S4P 0J8

Phone: (306) 924-8000
Toll Free: 1-800-667-SAMA (7262)
Fax: (306) 924-8070

Email: info.request@sama.sk.ca
Web Site: www.sama.sk.ca