

CONFIRMATION OF VOTING DELEGATE(S)

Please complete this form and the Registration Form (see reverse) and return them, along with payment of your registration fee, to SAMA.

1st Voting Delegate:

(Name of Delegate)

Has been appointed by:

_____ Municipal Council

to attend SAMA's 2020 Annual Meeting as its voting delegate.

Signed by (Mayor, Reeve, Clerk or Administrator)

2nd Voting Delegate:

(Name of Delegate)

Has been appointed by:

_____ Municipal Council

to attend SAMA's 2020 Annual Meeting as its voting delegate.

Signed by (Mayor, Reeve, Clerk or Administrator)

**MAIL COMPLETED FORMS AND
PAYMENT OF REGISTRATION FEE TO:**



SASKATCHEWAN ASSESSMENT
MANAGEMENT AGENCY

#200 - 2201 - 11th Avenue
Regina SK S4P 0J8

INFORMATION SESSIONS IN DETAIL

TECHNOLOGY REVIEW AND FEEDBACK SESSION

SAMA began work on our Technology Infrastructure (TI) Program back in 2014 with the goal to implement new technologies, streamline our processes and radically increase the number of property inspections we could complete per year.

In this session we'll review some of the recent technological improvements SAMA has implemented, including our new website, the MySAMA portal and our updated SAMAView service. We'll also be looking for feedback from municipalities on what kind of possible technology upgrades they'd like to see in the future.

KEYNOTE SPEAKER – PAUL MARTIN "MISSING THE MEGATRENDS"

Saskatchewan is not an island. Global forces have always affected us. What are the ones we are not talking about?

Paul Martin is one of Western Canada's top professional communicators. His unique blend of communication and business knowledge has made him one of the most sought-after consultants in the Prairie region.

Q&A SESSION

This Q&A session will provide delegates with a venue to ask questions and make comments to the SAMA Board on any assessment related matter that they would like to bring forward for the Board's consideration and response. The SAMA Board is interested in hearing your views about any topics related to the assessment system in Saskatchewan, which could include the upcoming 2021 Revaluation, SAMA's 2018-2021 strategic directions or the future of assessment in the province. SAMA will be utilizing Slido technology, which will allow delegates to submit questions for the Board from their smart phones during the annual meeting, as well as being able to ask questions directly from the floor.

2021 REVALUATION – PRELIMINARY VALUE TRENDS

SAMA is committed to providing information to the public well in advance of the 2021 Revaluation, allowing municipalities and government time to anticipate and plan for any changes to assessed values. This session will detail the preliminary value trend information regarding the upcoming revaluation and outline the expected changes to assessed values in 2021.

VOTING REGULATIONS

Upon payment of any fee required, each municipal council may register two (2) voting delegates to attend the annual meeting. There is no requirement that the voting representative(s) from a municipality needs to be an elected representative. Municipalities are welcome to appoint an elected or non-elected person from their jurisdiction as their voting representative(s).

A voting delegate must be named in advance of the meeting as a designated voting delegate. A voting delegate must submit to SAMA a written declaration signed by a mayor, reeve, clerk or administrator of a municipality confirming that they have been appointed by that municipal council to attend the SAMA Annual Meeting as a voting delegate.

Other local government officials and non-elected representatives may be appointed by the council as non-voting participants. They may participate in discussions, but do not have voting privileges.

There is no proxy voting.



Tel: 800-667-SAMA (7262) or 306-924-8000

Fax: 306-924-8070

E-mail: info.request@sama.sk.ca

Mail: #200 - 2201 - 11th Avenue

Regina SK S4P 0J8

www.sama.sk.ca



sama

SASKATCHEWAN ASSESSMENT
MANAGEMENT AGENCY

LOOKING AHEAD TO 2021

2020
ANNUAL
MEETING

APRIL 9, 2020

Hilton
Garden Inn™
SASKATOON

CHAIR'S MESSAGE



The Saskatchewan Assessment Management Agency (SAMA) would like to invite you to our 2020 Annual Meeting, taking place in Saskatoon on Thursday, April 9, 2020 at the Hilton Garden Inn in Saskatoon.

The theme of SAMA's 2020 Annual Meeting will be "Looking ahead to 2021," and will focus on the ways SAMA is preparing for the upcoming 2021 Revaluation.

The 2020 SAMA Annual Meeting will also provide a forum for delegates to discuss SAMA's 2018-2021 Strategic Directions and provide the opportunity to debate submitted resolutions and consider strategies for the future. As Chair, I will provide the annual report from the Board of Directors.

SAMA is pleased to welcome as our keynote speaker, Paul Martin, whose keynote address is titled, "Missing the Megatrends." Paul Martin is one of Western Canada's top professional communicators and specializes in business and the economy.

The 2020 Annual Meeting will offer three additional information sessions:

1. Technology Review and Feedback Session
2. Q&A Session with the SAMA Board of Directors
3. 2021 Revaluation – Preliminary Value Trends

As in past years, SAMA is offering a half day training session specifically geared to administrators. Elected officials are welcome to attend the training session as well, but the content will be geared more towards administrators. The 2020 training session will be focused on SAMA's recently updated SAMAView service and the Agency's MySAMA portal, and more information on the session can be found in this brochure. The session will run from 1:30 pm to 4:30 pm on April 8, 2020, the day before SAMA's Annual Meeting, and will be held in the Garden South Centre room at the Hilton Garden Inn in Saskatoon. There is no additional cost for the training session above the registration fee for the Annual Meeting. For those not able to attend the Annual Meeting, who wish to only attend the administrator training session, it is still free of charge, but SAMA asks that you still register for the training session.

We look forward to the participation of all municipalities and local government organizations at the April 9th Annual Meeting. In partnership with our clients and stakeholders, SAMA can continue to innovate and improve assessment policies and practices and enhance the services we provide.

Myron Knafelc
Chair, Board of Directors

SAMA 2020 ANNUAL MEETING AGENDA

LOOKING AHEAD TO 2021

- 8:15 a.m.** Registration
- 9:30 a.m.** **Opening and Welcome**
Annual Meeting Chair, John Wagner
Minister of Government Relations, Lori Carr
Saskatoon Mayor, Charlie Clark
SAMA Chair, Myron Knafelc
- 9:45 a.m.** SAMA Chair
Annual Report from the Board of Directors
- 10:00 a.m.** Irwin Blank, SAMA Chief Executive Officer
Progress Report
Todd Treslan, Managing Director,
Assessment Services
Assessment Services Update
Mathew Ratch, Managing Director, Finance
Review of SAMA's 2019 Audited Financial Statements
- 10:45 a.m.** Coffee Break
- 11:00 a.m.** **Technology Review and Feedback Session**
- 11:45 a.m.** Lunch
- 12:45 p.m.** **Keynote Speaker - Paul Martin**
"Missing the Megatrends"
- 1:45 p.m.** Coffee Break
- 2:00 p.m.** **Plenary Information Session**
Q&A Session
- 2:30 p.m.** **Plenary Information Session**
"2021 Revaluation – Preliminary Value Trends"
- 2:45 p.m.** **Assessment Jurisdiction Updates**
SAMA
City of Prince Albert
City of Regina
City of Saskatoon
City of Swift Current
- 3:15 p.m.** **Resolutions**

ADMINISTRATOR TRAINING SESSION

MYSAMA ADMINISTRATOR TRAINING SESSION

SAMA is offering a half day training session specifically geared to administrators.

The session will run from 1:30 pm to 4:30 pm on April 8, 2020, the day before SAMA's Annual Meeting, and will be held in the Garden South Centre room at the Hilton Garden Inn in Saskatoon.

This year, the training session will be focused on SAMA's recently updated SAMAView service. SAMAView is a tool that allows the general public access to individual property assessments for all SAMA client jurisdictions.

SAMA will also be providing a review session on the MySAMA portal. MySAMA is a secure online portal that allows municipalities to submit maintenance information to SAMA online and view a dashboard that tracks the status of their maintenance.

Whether municipalities are familiar with MySAMA and SAMAView, or are newer users, this session will provide delegates with the opportunity to use these services in a hands-on way and provide feedback for the direction we will take with future upgrades.

There is no additional cost for the training session above the registration fee for the Annual Meeting. For those not able to attend the Annual Meeting, and wish to only attend the administrator training session, it is still free of charge, but SAMA asks that you still register for the training session.

Elected officials are welcome to attend the training session, but the content will be geared more towards administrators.

For more information on the MySAMA portal, please see the MySAMA section on SAMA's website (www.sama.sk.ca).

REGISTRATION FORM

Please complete this form and the Confirmation of Voting Delegate form (see reverse) and return them, along with payment of your registration fee, to SAMA.

Name(s)	Voting Delegate*	Non-Voting Participant**
_____	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>

REPRESENTING:

(Municipality) _____

BUSINESS ADDRESS:

List the name(s) of the people from your municipality that are attending the administrator training session on April 8, 2020 (include the names of anyone who plans on attending the training session even if they are not attending the Annual Meeting on April 9th):

Note: You do not have to attend the Annual Meeting to attend the training session at no cost.

REGISTRATION FEE:

Until March 31: \$75 per person (GST included)
After March 31: \$85 per person (GST included)

There is no additional cost to attend the administrator training session. Please make cheques payable to the Saskatchewan Assessment Management Agency. To pay with a credit card please contact Nicole at 306-924-8022.

Please indicate what and who has dietary restrictions if applicable: _____

A block of hotel rooms has been set aside at the Hilton Garden Inn. Rooms can be booked by contacting the hotel at 306-244-2311 and referencing SAMA.

*A voting delegate is a person named by the municipal council and must complete the confirmation form on the reverse side. Municipalities can name up to two (2) voting delegates.

**A non-voting participant must be appointed by a municipal council or invited by the board as a representative of a group or organization interested in assessment matters.